

MINUTES

**Meeting: Royal Docks Enterprise Zone
Programme Board**

Date: Wednesday 17 May 2017

Time: 10.30 am

**Place: W4.06/07, Newham Dockside,
1000 Dockside Road, London,
E16 2QU**

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Present:

Members:

Councillor Ken Clark (Co-Chair), Deputy Mayor (Statutory), LB Newham
James Murray, Deputy Mayor for Housing and Residential Development, GLA
Deirdra Armsby, Director of Regeneration & Planning, LB Newham
Julia Bray, Policy Manager, Transport for London
Robin Cooper, Head of Regeneration, LB Newham
Debbie Jackson, Assistant Director – Regeneration, GLA
David Lunts, Executive Director – Housing and Land, GLA
John Newbigin OBE, LEAP Board Member
Simon Powell, Assistant Director – Strategic Projects and Property, GLA
Jane Sherwood, Head of Commissioning (Economic Regeneration), LB Newham

Officers:

Daniel Bridge, Principal Development Manager, GLA
Rachel Greenwood, Board Officer, LEAP
Jamie Izzard, Senior Manager, LEAP
Shelim Shakir, Regeneration Manager, LB Newham
Ray Smith, Senior Finance Manager, GLA
Jody Tableporter, Area Programme Manager, LB Newham

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Certificate Number:
FS 80233

1 Apologies for Absence and Chair's Announcements (Item 1)

- 1.1 The Chair welcomed members to the first meeting of the Board, noting that this marked an important milestone for the Royal Docks. The Chair looked forward to working with the Board, and to the continued good working relationship between Greater London Authority (GLA) and the London Borough of Newham (LBN).
- 1.2 An apology for absence was received from the Co-Chair, Colette O'Shea.

2 Declarations of Interests (Item 2)

- 2.1 There were no declarations of interests.

3 Terms of Reference (Item 3)

- 3.1 The Board Officer introduced the paper setting out the Terms of Reference for the Board.

3.2 DECISION:

That the Terms of Reference for the Board be noted.

4 Royal Docks Team Recruitment Update (part reserved) (Item 4)

- 4.1 The Assistant Director, Strategic Projects and Property, GLA, updated the Board on the recruitment process to date for the Royal Docks team. There had been a good response from applicants and interviews would take place in May and June. It was anticipated that the new team would be in place, if only in shadow form, from July 2017.
- 4.2 In response to a query, it was noted that the diversity of the interview panels had been considered and, taking areas of expertise into account, officers were satisfied with the composition of the proposed panels. Diversity of the interview panel would continue to be looked at during the course of future recruitment.

4.3 DECISION:

That the Royal Docks team recruitment update be noted.

5 Royal Docks Office Space (part reserved) (Item 5)

- 5.1 The Board received a paper setting out options for an office location for the Royal Docks team.
- 5.2 Members noted that it was important that the team had a presence in the Docks and the Chair thanked officers for their work in identifying potential locations.
- 5.3 Further information in relation to this matter is set out in a private version of the minutes.
- 5.4 **DECISION:**

That the recommendation set out in the private cover report be agreed.

6 Presentation on the Current State of Play and Key Development Projects: What do we want to achieve? (Item 6)

- 6.1 The Principal Development Manager, GLA gave a presentation on progress to date and key development projects. A copy of the presentation is attached at Appendix 1 (reserved).
- 6.2 During the subsequent discussion, the following points were raised:
- It would be important in the next two years to raise the profile of the area and to increase footfall to generate revenue. A varied programme of cultural projects would be central to this, while also bringing jobs to the area;
 - The expansion of City Airport would bring additional business to the area;
 - A key challenge would be to identify how to use existing capital to generate other revenue sources, such as through rent or meanwhile uses;
 - It was not known at this stage to what extent Brexit could have an impact on business rates in the area, however stakeholders had remained confident;
 - Availability of access routes to and from the south side of the river should be kept in mind as the popularity of the area increased;
 - A high level of due diligence would be required on all financial decisions, and, while the initial income forecasts were encouraging, the Board would need to ensure there remained money for additional projects and day-to-day issues as they arose; and
 - Partners would need to make a clear case for investment when requesting project funding.
- 6.3 The Chair commented that while there were clear issues and challenges, the potential for the area was evident and now it was important to move at a pace to turn the Royal Docks into a real destination.

6.4 DECISION:

That the presentation be noted.

7 Royal Docks Detailed Delivery Plan Consultant Procurement (part reserved) (Item 7)

7.1 The Board received a paper outlining proposals to procure a consultant to develop a Detailed Delivery Plan for the Royal Docks. Further detail in consideration of this matter is set out in a private version of the minutes.

7.2 DECISION:

That the launch of the procurement of consultants to undertake the Detailed Delivery Plan work, be noted, taking into account the comments outlined in the private minutes.

8 Royal Docks Early Projects Delivery (part reserved) (Item 8)

8.1 The Principal Development Manager, GLA, introduced the paper, setting out proposals to establish a programme of early delivery projects in the Royal Docks.

8.2 Members discussed the list of projects and raised the following points:

- The successful delivery of these early projects would be key to promoting the Royal Docks as a destination;
- Projects should be distinctive to draw people to the area and ideas that are simple to achieve should be considered;
- Events would be important in raising the profile of the area but should be phased to build momentum and allowed to grow organically over time; and
- Stakeholders should be approached to sponsor projects where appropriate.

8.3 Officers would undertake further work to establish a final list of projects, including detailed costings, which would be brought back to the Board for approval in July or September 2017.

8.4 DECISIONS:

(a) That the objectives and parameters, as outlined in the paper, to guide future budget setting for early delivery projects, be agreed;

(b) That the approach to programmes management and the indicative early project delivery plan for 2017-2019 be noted; and

(c) That a final list of projects be brought back to the Board for approval in July or September 2017.

9 Date of Next Meeting (Item 9)

9.1 The next meeting of the Royal Docks Enterprise Zone Programme Board was to be arranged.

10 Any Other Business (Item 10)

10.1 The Principal Development Manager, GLA, outlined three items of urgent business, details of which can be found in a private version of the minutes.

10.2 DECISION:

That the recommendations outlined in a private version of the minutes be agreed.

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